

**Statement of Business Income and Expenses**

	<b>Before HST</b>	<b>HST</b>	<b>Total</b>
Income			
Expenses			
Advertising			
Meals and Entertainment			
Bad Debts			
Insurance			
Interest and Bank Charges			
Business tax, fees, dues, memberships			
Office Expenses			
Supplies			
Legal, Accounting and Professional Fees			
Management and Admin Fees			
Rent			
Maintenance and Repairs			
Salaries, Wages and Benefits			
Travel			
Telephone and Utilities			
Delivery, Freight and Express			
Professional Development			
Other (specify)			
Private Health Plan Premiums			
Business Use of Home (from form)			
Motor Vehicle (from form)			
Total Expenses			
Net Income			

**Business Motor Vehicle Expenses**

Total KM driven in year \_\_\_\_\_ Total KM driven for business \_\_\_\_\_

	Before HST	HST	Total
Fuel and Oil			
Interest on Vehicle Loan			
Insurance			
Licence and Registration			
Maintenance and Repairs			
Leasing costs			
407 ETR			
Business Parking			
CAA			
Other (specify)			
Total Expenses			
Total Deductible Expenses			

**Business Use of Home Expenses**

Total sq ft of house \_\_\_\_\_ Total sq ft of dedicated office/shop \_\_\_\_\_

Heat	
Hydro	
Insurance	
Maintenance (not renovations)	
Mortgage Interest paid	
Property Taxes or Rent	
Other (specify)	
Total Expenses	
Total Deductible Expenses	

**Purchase / Sale of Business Assets (> \$300)**

Asset	P / S	Date	Cost before HST	HST	Total